

**RESOLUTION 2019-149  
VOLUNTEER APPOINTMENT TO CLIMATE SMART COMMUNITIES TASK FORCE**

Mayor Smith offered the following resolution, which was seconded by Trustee Gilliland and adopted:

**RESOLVED** to appoint the following volunteer members to the Climate Smart Communities Task Force with a term to expire in December 2020:

Jasena Sareil	Member
Nicola Coddington	Member
Randell Dodge	Member
Kate Krahl	Member
Thom Thacker	Member
Tommy Flanagan	Member
Aliya Huprikar	Member
Ariella Toeman	Member
Evan Parganos	Member

The vote resulted as follows:

AYES: 5 (Mayor Smith, Trustees Kehoe, Gilliland, Silverberg and Lonky)  
NAYS: 0

**STATE OF NEW YORK**

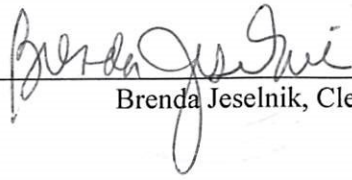
**COUNTY OF WESTCHESTER**

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ss:

I, Brenda Jeselnik, Clerk-Treasurer of the Village of Irvington, County of Westchester, State of New York do hereby certify that I have compared the foregoing copy of this Resolution with the original on file in my office, and that the same is a true and correct transcript of said original Resolution and of the whole thereof, as duly adopted by said Village Board of Trustees at a meeting duly called and held at the Village of Irvington on November 18, 2019 by the required and necessary vote of the members to approve Resolution.

WITNESS my hand and the official seal of the Village of Irvington, NY, this 2nd day of March 2020.

  
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Brenda Jeselnik, Clerk-Treasurer

**AGENDA**  
**Meeting of the Climate Smart Communities Task Force**  
**Irvington Village Hall**  
**December 19, 2019 at 7:00 p.m.**

1. Storage of Shared Information - Google Drive
2. Staff Responsibilities
3. Overview of the Climate Smart Communities Certification Process
  - a. Pledge elements (categories)
  - b. Action Items list
  - c. Certification levels and point requirements
4. Status of Action Items
5. Determining roles and responsibilities going forward
6. Adjournment

**MINUTES**  
**Meeting of the Climate Smart Communities Task Force**  
**Irvington Village Hall**  
**December 19, 2019 at 7:00 p.m.**

Meeting: Began: 7:15pm Adjourned 8:15pm

Present at Meeting: Nikki Coddington, Evan Paganos, Francis O'Shea, Tommy Flanagan, Kate Krahl, Judy Klein Frimer, Ariella Toeman, Jasena Sariel, Larry Schopfer

Not in attendance: Thom Thacker, Aliya Hupiker, Charlotte Binns, Randel Dodge

Larry Schopfer provided a presentation on the Climate Smart Community Certification that included the following:

- Overview of the Climate Smart Communities Certification Process
- Pledge elements (categories)
- Action Items list and status - Each Action Item in the CSC Certification program has been assigned a status. A spreadsheet of Actions and Statuses will be provided to all task force members. The action items have been divided into the following status indicators:
  - i. **Completed** - Action has been completed and all documentation has been accumulated.
  - ii. **Document** - Action has been completed. Documentation needs to be accumulated.
  - iii. **Planned** - Some work may have been done to complete the action. There is a strong likelihood that the action will be completed in time for certification.
  - iv. **Research** - Action needs to be researched to determine how likely it is to complete in time for certification. Factors to be considered include the amount of staff/volunteer effort needed, cost and length of time to complete.
- Review of Certification levels and point requirements
- Storage of Shared Information - All documents for CSC project will be placed into a folder with access for all CSC task force membership available on Google Drive. Members are asked to provide their email address for invitation to access Google Drive Climate Smart Task Force Certification Folder. Details can also be obtained by visiting the NYS CSC Web site at <https://climatesmart.ny.gov> and clicking on the "Actions & Certifications" tab.
- Staff Responsibilities - Review of Irvington Village staff role as part of CSC process

- **Determining roles and responsibilities going forward**  
There are a number of Action Items that have been identified as “Planned” or “Research”. Work needs to be done to determine if these Actions can be implemented or not for Bronze Certification process. Whether they get implemented is based on a combination of the amount of effort required, the cost, and the expected timing to complete the Action.
  
- **Next Steps:**
  - a. Members of the Task Force were asked to review the list and volunteer to research multiple Action Items of interest.
  
  - b. Larry Schopfer will be distributing an online form where members can put down their “Top 3 or 5” desired Action Items in order of preference. That online response form will be developed and a link circulated to the group shortly.
  - c. Meeting will be scheduled in late January or February to review items chosen, provide action items for those who did not yet make a decision, help provide any additional information needed to help complete action and determine a timetable.
  
- **Adjournment**

**AGENDA**  
**Meeting of the Climate Smart Communities Task Force**  
**Irvington Village Hall**  
**January 27, 2020 at 7:00 p.m.**

1. Review of Action Item Assignments
2. Review of Action Items / Q & A
3. Adjournment

## **MINUTES**

### **Meeting of the Climate Smart Communities Task Force Irvington Village Hall January 27, 2020 at 7:00 p.m.**

Meeting: Began: 7:15pm Adjourned 8:15pm

Present at Meeting: Nikki Coddington, Francis O'Shea, Tommy Flanagan, Kate Krahl, Judy Klein Frimer, Ariella Toeman, Jasena Sareil, Larry Schopfer, Thom Thacker, Aliya Huprikar, Charlotte Binns  
Not in attendance: Evan Parganos

#### **1. Review of Action Item Assignments**

All CSC task Force Members determined which specific action they are interested in taking on. The following defines current commitments

1. Government Building Energy Audits - Parganos
2. Organic Waste Program for government buildings - Thacker, Krall
3. Waste Wise Program - Flanagan, Coddington
4. Waste Reduction Education - Flanagan, Sareil, Frimer,
5. Local Forestry Program - Binns, O'Shea, Coddington
6. Climate Resilience Vision - Flanagan, Sareil, Binns, Thacker
7. Green Vendor Fairs - Krall, Coddington, Frimer
8. Buy Local, Buy Green - Toeman
9. Climate Change Education and Engagement - Huprikar, Thacker, Flanagan, Frimer
10. Local Climate Action Website - Huprikar, O'Shea

#### **Initial Research:**

1. Fleet Rightsizing - Gilliland
2. Outdoor Lighting Reduction - Gilliland

3. Waste & Energy Provisions in Government Contracts - Gilliland
4. Environmentally Preferable Purchasing Policy - Gilliland

Larry will be revising list and placing on the platform.

1. Review of Action Items / Q & A

- Much discussion on various actions, what is required and how to work best to accomplish

2. Next Steps

**Within next two weeks, all groups will provide the following information to Larry and Judy concerning their specific actions:**

- Name of Group Leader who will facilitate process and be responsible for reporting to larger group
- Estimate of points that group feels confident they will be able to procure
- Evaluation of time it will take to complete research, implementation and documentation to provide for Larry in order for this to be completed by June 1
- Development of schedule for completion by group
- Larry has pulled together a list of email/phone number contacts for the group, It will be placed on the Google platform,
- Next meeting is scheduled for February 26<sup>th</sup> at Courthouse 7pm

3. Adjournment

**AGENDA**  
**Meeting of the Climate Smart Communities Task Force**  
**Irvington Village Hall**  
**February 26, 2020 at 7:00 p.m.**

1. Status update on Action Items
2. Discussion of any outstanding issues
3. Adjournment