

Village of Irvington, New York

Local Landmark Nomination Form

This application is for the nomination of individual properties as Local Historic Landmarks within the Village of Irvington. To be considered for designation by the Village of Irvington Board of Trustees, it is necessary for an applicant to complete the enclosed application form and return it to the Clerk/Treasurer. This form should be used if you are applying for Local Historic Landmark status and you have not completed a nomination for listing in the National Register of Historic Places. If you have already completed or will be completing a nomination to the National Register, a condensed version of this application is available and may be submitted to the Village with a copy of the completed National Register application in lieu of completing this full length form. The application is designed so that it can be completed without professional assistance. The following instructions explain the most frequently misunderstood items. If you have further questions, The Irvington Historical Society may have resources to assist in completing this form.

1. Name of Property

Historic Name: This is ordinarily the first name given to the building or the name of the original owner. A name associated with a site at a later date may also be used if it can be demonstrated to have more historic validity than the name by which it was first known. **Common Name:** This is usually the name by which a site is currently popularly identified. It may be the same as the historic name.

2. Classification of Property

Building: A “building,” such as a house, church, commercial building, or similar construction is created principally to shelter any form of human activity. Examples include: houses, coach houses, sheds, greenhouses, garages, barns, village halls, social halls, hospitals, commercial buildings, libraries, train depots, hotels, schools, stores, and churches.

Structure: The term “structure” is used to distinguish from buildings those functional constructions made usually for purposes other than creating human shelter. Examples include: bridges, tunnels, water towers, dams, power plants, roadways, mounds or earthworks, railroad grades, systems of roadways and paths, railroad locomotives and cars, bandstands, gazebos.

Object: The term “object” is used to distinguish from buildings and structures those constructions that are primarily artistic in nature or are relatively small in scale and simply constructed. Although it may be, by nature or design, movable, an object is associated with a specific setting or environment. Examples include: sculpture, monuments, boundary markers, statuary, and fountains.

Site: A “site” is the location of a significant event, a prehistoric or historic occupation or activity, or a building or structure, whether standing, ruined, or vanished, where the location itself possesses historic, cultural, or archeological value regardless of the value of any existing structures. Examples include: habitation sites, funerary sites, ceremonial sites, gardens, grounds, ruins of historic buildings and structures, trails, area of land, cemeteries, designed landscapes, and natural features, and land areas having cultural significance.

3. Representation in Existing Surveys

If you know whether or not the property has been included in the Village of Irvington Historic Resources Survey or some other survey, or is located in the Historic District in Irvington, or listed individually on the National Register of Historic Places, please indicate.

4. Description of Property

Please check any and all applicable boxes in this section. Please also provide a written description of the structure’s shape, building materials, and exterior features in paragraph form, including a description of any additions or alterations that have occurred over time. Specify types and colors of materials, the design or pattern of decorative ornament, and the arrangement of architectural elements. Please also describe other features on the site such as outbuildings, decorative fences, sculpture, fountains, or landscape treatments that may add to the significance or historic character of the site. Provide the size the property in acres and attach any legal description to the nomination form.

5. Criteria for Local Landmark Designation

In order to designate a Village of Irvington landmark, a property must be meet the applicable qualification criteria set forth in Village of Irvington Ordinance § 144-3(D). Complete the requested information in this section and check which categories of Criteria for Local Landmark Designation, if any, apply to the property.

6. Written Statement of Significance

Provide a written statement describing why the property meets each category of Criteria for Local Landmark Designation you have checked in response to Item 5 above. For each category, describe why the property meets the applicable criteria and explain specifically why the nomination is important in each of these categories. In subsequent paragraphs, and on continuation sheets, if necessary, detail the history of the site and the people or events that have contributed to its significance. You may want to attach in response to Item 8 below photocopies of any documentation that supports your written statement of significance.

7. Owner of Property

Submission of this form may be made by the property owner, representative or individual. It is subject to review by The Village of Irvington and The Board of Trustees. Property owners must consent to the application to the Village of Irvington. Please submit the name and address of the property owners of the area, property, structure, site or object being nominated. If the nomination includes multiple property owners, attach a separate sheet that includes the names and addresses of all property owners.

8. Additional Information

Submit the following applicable items with the completed nomination form: Cite any books, articles, documents and other sources used in preparing this form. Photographs: Representational photographs of all major facades and significant character defining details should be submitted with the nomination form. List the date and view on the back of all photos. If historic photographs are submitted please indicate the year the photograph was taken and the source of the photograph. Other visual materials may also be submitted with the nomination form.

1. NAME OF PROPERTY

Historic Name: _____

Common Name: _____

Street Address: _____

City: _____ State: _____ ZIP Code: _____

2. CLASSIFICATION OF PROPERTY

Category:		Ownership:		Present Use:			
Building	<input type="checkbox"/>	Public	<input type="checkbox"/>	Agricultural	<input type="checkbox"/>	Government	<input type="checkbox"/>
Structure	<input type="checkbox"/>	Private	<input type="checkbox"/>	Commercial	<input type="checkbox"/>	Park	<input type="checkbox"/>
Object	<input type="checkbox"/>	Both	<input type="checkbox"/>	Cemetery	<input type="checkbox"/>	Private Residence	<input type="checkbox"/>
Site	<input type="checkbox"/>			Educational	<input type="checkbox"/>	Military	<input type="checkbox"/>
				Entertainment	<input type="checkbox"/>	Museum	<input type="checkbox"/>
						Religious	<input type="checkbox"/>
						Transportation	<input type="checkbox"/>
						Other	<input type="checkbox"/>

3. REPRESENTATION IN EXISTING SURVEYS

National Historic District: _____

Local Historic District: _____

Surveys: _____

4. DESCRIPTION OF PROPERTY

Number of Stories: _____ Roof Material: _____

Plan Shape

- Rectangular
- Square
- Circular
- L-Shaped
- U-Shaped
- H-Shaped
- Irregular
- Other _____

Primary Window Type

- Double Hung
- Casement
- Fixed
- Sliding
- Other _____

Foundation

- Stone
- Brick
- Concrete Block
- Concrete
- Other _____

Roof Form:

- Gable
- Hip
- Gambrel
- Mansard
- Flat
- Other _____

Structural Framing:

- Wood
- Masonry
- Concrete
- Steel
- Other _____

Condition:

- Excellent
- Good
- Fair
- Poor
- Ruins

Façade:

- Clapboard
- Brick
- Stone
- Stucco
- Shingle
- Aluminum Siding
- Vinyl Siding
- Synthetic Stucco

Check One:

- Original Site
- Moved; date _____
- Altered
- Unaltered

WRITTEN DESCRIPTION

Please provide on a separate sheet.

PROPERTY DESCRIPTION

Acerage of property: _____ Please attach any legal descriptions to form.

5. CRITERIA FOR LOCAL LANDMARK DESIGNATION

Architectural Style: _____

Date of Construction: _____ Period of Significance: _____

Architect: _____ Builder: _____

Landscape Architect: _____

Criteria for Local Landmark Designation

Local Landmark: A site, building, structure, marker or object may be designated a local landmark if the Board of Trustees finds, on the basis of substantial evidence, that it possesses one or more of the following characteristics:

- It is associated with persons or events of historic significance to the Village, region, state or nation.

- It is illustrative of historic growth and development of the Village, region, state or nation.

- It embodies distinctive characteristics of a type, period, or method of construction or design style, or is representative of the work of a master, or possesses unique architectural and artistic qualities, or is a valuable example of the use of indigenous materials or craftsmanship.

- It is included on the National Register of Historic Places maintained by the United States Secretary of the Interior, the New York State Register of Historic Places maintained by the New York State Historic Preservation Office, or the Westchester County Inventory of Historic Places.

- It represents an established and familiar visual feature of the Village by virtue of its unique location or singular physical characteristic.

- It has yielded or may be likely to yield information important to prehistory or history.

6. WRITTEN STATEMENT OF SIGNIFICANCE

Please provide on a separate sheet.

